

Mr. Seemann called the regular scheduled Bristol Township Trustee Meeting to order on Tuesday, May 12, 2020, at 6:00 PM with the following Trustees present and answering roll call:

Mr. Seemann, present

Mr. French, present

Mr. Webb, present

Trustee Webb recording minutes while, Fiscal Officer recording minutes virtually.

Pledge of Allegiance

Mr. French moved to approve the minutes from the April 7<sup>th</sup> meeting. Mr. Webb seconded the motion.

Motion Carried  
#076-2020

Roll Call

Mr. Seemann, yes

Mr. French, yes

Mr. Webb, yes

Trustee Seemann welcomed everyone virtually and reports that hopefully this will be the last meeting in this manner due to Covid19. He gave a huge shout out to the Fire Department, Medics and all the First responders and thanked them for putting their lives on the line for us every-day.

Brittany Hickey posting via Facebook live.

Trustee Seemann thanked Brittany and reported the Administration Building is still closed but any Trustee, Fiscal Officer, Zoning, Cemetery and Road Departments can be reached by phone and appointment.

Trustee Seemann gave an update on Governor DeWine's current order to begin opening up the State. May 15<sup>th</sup> Barber Shops, Hair Salons, Bars & Restaurants will open. May 21, Dine in services will begin in Bars and Restaurants. July 14<sup>th</sup> is the deadline for filing all Federal Income tax.

Trustee Seemann reports that the East Gate Council of Governments office, grants for Road resurfacing is closed due to Covid19 and most likely out grant will not be approved until later in the year which will mean work would not begin until 2021 on Housel Craft Road.

Mr. Seemann moved to cancel the Memorial Day Services due to Covid19. Mr. French seconded the motion.

Discussion: Trustee Webb explained that it is important to recognize this day and that we can do small things like making sure the flags get put out.

Motion Carried  
# 077-2020

Roll Call

Mr. Seemann, yes

Mr. French, yes

Mr. Webb, yes

Trustee French reported the new flag poles for Evergreen Cemetery at the front of the chapel have arrived and Mr. Maraczi will be changing out the old with the new, due to the wind damaging them.

Trustee Seemann went over the regulations for tree planting at the Cemeteries and confirmed that the request from resident Mrs. Klingensmith would be appropriate.

Mr. Seemann moved to approve the request of Mrs. Klingensmith to plant an appropriate tree at Sager Cemetery with a barrier at the base to prevent damage to the trunk. Mr. French seconded the motion.

Discussion: A small barrier at the base of the tree would be needed to prevent damage to the trunk. Possibly mulch below the surface of the ground.

Motion Carried  
#078-2020

Roll Call

Mr. Seemann, yes  
Mr. French, yes  
Mr. Webb, yes

All new grave sites have been graded and seeded from this past season. The glass enclosed Sign Board will be placed on the left hand side of the drive at Sager Cemetery with the rules and regulations of the Cemetery posted for viewing.

#### New Business

Overview of the Road Report presented by Trustee Seemann:

Overall, the winter was gentle on Township roads this past year. Patching on roads will be light. The biggest project could be the limestone needed for Corey Hunt road. The last time Corey Hunt had stone put onto it was 7 years ago. I would suggest grading Corey Hunt at this time and waiting to fall to apply limestone. The possible grant and the matching funds requirement of the Township for Housel Craft road project may not be determined until late August. By waiting to apply stone to Corey Hunt we will have time to adjust our finances, if required.

Mr. French moved to purchase metal road signs for Township roads. Mr. Seemann seconded the motion.

Motion Carried  
#079-2020

Roll Call

Mr. Seemann, yes  
Mr. French, yes  
Mr. Webb, yes

Trustee Seemann gave an overview of the SB310 bill which provides for distribution of federal CARES Act funding to local governments.

Mr. Seemann moved to adopt a resolution that all funds received from the Local Government Fund through the passage of Ohio SB310 may be expended only to cover costs consistent with the requirements of section 5001 of the Coronavirus Aid Relief and Economic Security Act, as described in 42 U.S.C. 601 (d), and any applicable regulations. The revenue shall be placed into a separate fund and will not be co-mingled with other revenue. Mr. French seconded the motion.

Motion Carried  
#080-2020

Roll Call

Mr. Seemann, yes  
Mr. French, yes  
Mr. Webb, yes

#### Old Business

Trustee Webb reported that the Trustees did permit the fire truck to be used for the Bristol teachers parade around the Township. We did receive a complaint, and we have received another request to allow the Fire Truck for a parade for our Bristol Seniors. Farmington will be participating as well in that event. I'm ok with that. It's a rough year on the Seniors and I know it's not typical usage for our vehicles, but I basically trust Chief Dempsey to use his discretion on the use of his vehicles.

Mr. Webb moved to allow Township Vehicles to be used for the Bristol High School Senior Parade.  
Mr. French seconded the motion.

Discussion: We are trying to ease some pain of this year's disruptions for our seniors.

Motion Carried	Roll Call	Mr. Seemann, yes
#081-2020		Mr. French, yes
		Mr. Webb, yes

Trustee French announced that the bids he presented at the last meeting for painting of the Township Buildings will be put on hold due to the expected decreases in funds. The motion that was made accepting Sloan Family Enterprises to replace rotted window sills and repair the awning over the front door on the Town Hall will not be put on hold.

With the Stay Safe at Home order in effect our goal to open the Administration building will be June 1<sup>st</sup> depending on any changes from governor DeWine.

Mr. French moved to temporarily increase the resident and non-resident rate of rentals at the Old Fire House Banquet Hall and the Town Hall by \$30.00 due to the additional cost of sanitizing after each rental. Mr. Seemann seconded the motion.

Motion Carried	Roll Call	Mr. Seemann, yes
#082-2020		Mr. French, yes
		Mr. Webb, yes

#### Department Reports

Zoning – Certificates were done by mail in April, 2 were issued, a swimming pool and a storage building. Organization of files have begun and a fire proof cabinet has been purchased. 3 Certificates were issued in May for a barn, garage and a storage building. A list of violations is pending due to the Stay Safe at Home Order.

We will be pursuing the purchase of used Fire proof filing cabinets for use in the newly organized records room.

Road Department- Ditching on both Cory Hunt and Oakfield North is complete. Clean up day went well with a steady stream of residents. Cemetery mowing is done and new flag poles at Evergreen will be installed this week.

#### Fire Report

- Recommend hiring Nick Shrecengost as a part-time Fire Medic
- Rescue 17 had batteries replaced

#### Covid 19

- All employees have been briefed and are given updates as they come in. University Hospital is giving protocol direction and updating members as new information is available.
- Supply orders have been placed
- Chief Dempsey would like to commend Assistant Chief Craiger for his commitment to this pandemic. He is still working at the county level since the opening of the Emergency Operations Center in a logistics role as well as his position within our department.
- The station and apparatus get disinfected daily with a solution dispersed in a spray gun.

All repairs have been completed on the Fire Department Building.

Mr. French moved to hire Nick Shrecengost as a part time Fire Medic pending all hiring procedures. Mr. Seemann seconded the motion.

Motion Carried  
#083-2020

Roll Call

Mr. Seemann, yes  
Mr. French, yes  
Mr. Webb, yes

Trustee Seemann reported that seasonal summer employee Caleb Furr is making minimum wage \$8.70 and would like to increase his wage to \$9.50 per hour.

Mr. Seemann moved to increase the hourly wage for returning seasonal employee Caleb Furr to \$9.50 per hour to begin Monday May 11, 2020. Mr. French seconded the motion.

Discussion: Possible increase if he upgrades his license to a CDL

Motion Carried  
#084-2020

Roll Call

Mr. Seemann, yes  
Mr. French, yes  
Mr. Webb, yes

#### Correspondence

Auditor of State issued Best Practices to keeping employees safe during this Stay Safe Order.

Resident Kathy Seemann requesting an update on the clean-up of the burned house on State Route 88. Trustee Webb will contact the land bank to see what progress has been made. Due to the Stay at Home order trustees have not continued to pursue because of the virus.

Mr. French moved to pay all outstanding invoices and approve all warrants issued. Mr. Webb seconded the motion.

Motion Carried  
#085-2020

Roll Call

Mr. Seemann, yes  
Mr. French, yes  
Mr. Webb, yes

Mr. French moved to adjourn with no other business to come before the board at 6:35 PM. Mr. Seemann seconded the motion.

Motion Carried  
#086-2020

Roll Call

Mr. Seemann, yes  
Mr. French, yes  
Mr. Webb, yes

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Douglas S. Seemann, Chairman

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Ramon W. French, Trustee

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Mark J. Webb, Trustee

