

Mr. Seemann called the regular scheduled Bristol Township Trustee Meeting to order on Tuesday, October 6, 2009, at 7:00 PM in the Town Hall with the following Trustees present and answering roll call.

Mr. Seemann, here
Mr. French, here
Mr. Holko, here

Following the pledge of allegiance the Clerk read the minutes from the previous meeting.

Mr. French moved to approve the minutes of September 15, 2009, as read. Mr. Holko seconded the motion.

Motion Carried #175-09	Roll Call	Mr. Seemann, yes Mr. French, here Mr. Holko, here
---------------------------	-----------	---

Mr. Holko moved to approve the minutes of the Special Meeting of September 30, 2009, as read. Mr. French seconded the motion.

Motion Carried #176-09	Roll Call	Mr. Seemann, yes Mr. French, yes Mr. Holko, yes
---------------------------	-----------	---

Trustee Seemann reported that the County Engineers went over all bids received for the Housel Craft Road Project and everything was in order except for a small mathematical error in the bid from Ronyak Paving, which is the bid we accepted. We accepted the bid in the amount of \$98,605.40 when in fact it tabulated to be \$99,100.76, which is still much lower than all the other bids received so this doesn't affect our motion from September 30th.

Guests

Rich Everson and Ron Mahan observing.

Ken Weeks chairman of the Zoning Commission announced the next quarterly meeting will be on October 27, 2009, in the Town Hall at 7:00 PM.

Steve Craiger Assistant Fire Chief reported that the Township has received official word that it's been approved to receive a grant of 2.2 Million Dollars to build a new Fire Department building from stimulus money.

Roger French Fire Chief reported on 3 estimates received for paint & body work on the Rescue, Engine and Squad.	R & J Truck and Auto Body-	\$15,120.50
	Kan-Am Tractor and Frame-	19,692.50
	B & C Automotive	7,755.50

Fire Chief also requested the Township give EMT, Todd Shafer financial assistance toward his Medic Course at Trumbull Memorial Hospital in the amount of \$1,000.00.

Mr. Holko moved to hire B & C Automotive to do the paint & body work on all three units, Rescue, Engine & Squad for the amount of the estimate, \$7,755.50. Mr. French seconded the motion.

Discussion: The other two estimates were much higher.

Motion Carried #177-09	Roll Call	Mr. Seemann, yes Mr. French, yes Mr. Holko, yes
---------------------------	-----------	---

Mr. Holko moves to help EMT, Todd Shafer with financial assistance in the amount of \$1,000.00 toward his Medic Course at Trumbull Memorial Hospital. Mr. Seemann seconded the motion.

Discussion: This has been done in the past for previous EMT's.

Motion Carried	Roll Call	Mr. Seemann, yes
#178-09		Mr. French, yes
		Mr. Holko, yes

Greg Maraczi, Township Supervisor reported on installation of landscape pipe and the finishing of trees and stump removal on Berry Lane.

The gates have been installed at Sager Cemetery and signs will be installed soon.

Ellen Gordon Township Zoning Inspector gave a report on zoning permits given out.

Old Business

Trustee Holko reported on the meeting held with the Trumbull County Planning Commission involving the creation of a comprehensive plan for Bristol Township. The cost estimate would be approximately \$12,500.00 and it would cover all aspects of the Township. Trustees will be requesting input from residents and it will take about 2 years to complete.

Mr. Holko moved to hire the Trumbull County Planning Commission to do a comprehensive Plan for Bristol Township, in the amount of \$12,500.00, to be paid over the next 2 years. Mr. Seemann seconded the motion.

Discussion: This plan would be all encompassing and good for 15-20 years.

Motion Carried	Roll Call	Mr. Seemann, yes
#179-09		Mr. French, yes
		Mr. Holko, yes

Mr. French moved to set Trick or Treat at Saturday, October 31, 2009, between the hours of 5:30 & 7:00 PM. Mr. Seemann seconded the motion.

Motion Carried	Roll Call	Mr. Seemann, yes
#180-09		Mr. French, yes
		Mr. Holko, yes

Trustee French reported that letters went out October 14, 2009, regarding the public meeting scheduled for Wednesday, October 21, 2009, with residents concerning the Sewer District.

New Business

Trustee French will contact Orwell Natural Gas Company concerning a gas line from the Center of State Route 88 to the New Fire Station. There are 13-14 homes within that area. He also will be contacting Ohio Edison for an estimate.

Trustee Holko reported that he's been in contact with Betty Vandervort, Treasurer of the Sager Cemetery Association to get a cost of the new gates installed at Sager Cemetery for insurance purposes.

Metro Parks has proposed the idea of placing memorial benches along the bike trail. Residents may purchase the benches for \$300.00 and the location approved through the Trumbull County Metro Parks Board. Anyone interested may call 330-675-3072.

Trustees are still looking for any interested residents to form an Evergreen Cemetery Association. Please contact any Trustees if you are interested.

Trustees are still accepting letters of interest for a position on the Zoning Commission.

Mr. Seemann moved to approve the agreement with Cortland Banks as one of the Townships depository of public funds. Mr. French seconded the motion.

Motion Carried #181-09	Roll Call	Mr. Seemann, yes Mr. French, yes Mr. Holko, yes
---------------------------	-----------	---

Mr. Seemann moved to approve the agreement with Middlefield Banking Co. as one of the Townships depository of public funds. Mr. French seconded the motion.

Motion Carried #182-09	Roll Call	Mr. Seemann, yes Mr. French, yes Mr. Holko, yes
---------------------------	-----------	---

Mr. Seemann introduced Mr. Baker from Baker Bednar & Associates, Inc. Mr. Baker had prepared some tentative contracts for the Trustees to review.

Mr. Seemann moved to pay the bills and adjourn the meeting at 8:05 PM, with a work session following. Mr. Holko seconded the motion.

Motion Carried #183-09	Roll Call	Mr. Seemann, yes Mr. French, yes Mr. Holko, yes
---------------------------	-----------	---

Following the work session Mr. Seemann called an Emergency Meeting to order at 8:30 pm, for the purpose of entering into an agreement with a professional design service.

Mr. Seemann, here
Mr. French, here
Mr. Holko, here

Mr. Seemann moved to pass the resolution Ranking and Selecting Professional Design Service Firms;

Whereas, the Township has advertised for and received statements of qualifications of professional services for the design and construction of a new Township Fire Station and accessory facilities; and

Whereas, the Township has evaluated the statement of qualifications of design services currently on file with the Township and those submitted specifically for this project, now therefore;

It was moved by Mr. Seemann, seconded by Mr. French, that

Be it resolved that, the Township selects and ranks the following three firms which it considers to be the most qualified to provide the professional design services requested:

Firm No. 1. Baker, Bednar, & Associates Inc.
Firm No. 2. Brandstetter Carroll Inc.
Firm No. 3. Strollo Architects
and;

Be it Further Resolved That, the Township shall commence negotiation of a contract with the firm ranked most qualified to perform the required services at a compensation determined in writing to be fair and reasonable to the Township.

Be it Further Resolved That, contract negotiations shall be directed at;

- 1) Ensuring that the professional design firm and agency have a mutual understanding of the essential requirements involved in providing the required services;
- 2) Determining that the firm will make available the necessary personnel, equipment, and facilities to perform the services within the required time;
- 3) Agreeing upon compensation which is fair and reasonable, taking into account the estimated value, scope, complexity, and nature of the services.

If a contract is negotiated with the firm ranked to perform the required services most qualified, the public authority shall, if applicable under section 127.16 of the Revised Code, request approval of the board to make expenditures under the contract.

Upon failure to negotiate a contract with the firm ranked most qualified, the public authority shall inform the firm in writing of the termination of negotiations and enter into negotiations with the firm ranked next most qualified. If negotiations again fail, the same procedure shall be followed with each next most qualified firm selected and ranked pursuant to division (A) of this section, in order of ranking, until a contract is negotiated.

Should the public authority fail to negotiate a contract with any of the firms selected the public authority shall select and rank additional firms, based on their qualifications, and negotiations shall continue as with the firms selected and ranked initially until a contract is negotiated.

Motion Carried
#184-09

Roll Call

Mr. Seemann, yes
Mr. French, yes
Mr. Holko , yes

Mr. Seemann moved to pass the following resolution awarding contract for Professional Design Services in the amount of \$198,000.00 and Mr. Holko seconded the motion. Ohio Revised Code 153.69.

Whereas, the Township has advertised for and received statements of qualifications of professional design services for the design and construction of a new Township Fire Station and accessory facilities; and

Whereas, the Township has evaluated the statement of qualifications of design services currently on file with the Township and those submitted specifically for this project; and

Whereas, the Township has negotiated a contract with the firm ranked most qualified; now therefore;

It was moved by Mr. Seemann, seconded by Mr. Holko, that

Be it Resolved that, the Township awards the contract for professional design services to the firm of Baker, Bednar & Associates, Inc.; and

Be it Further Resolved That, the Township be and hereby is authorized to execute and enter into a written contract for said design services specifying the terms and conditions of the contract, including but not limited to the scope of the project services, the manner in which said services will be performed, and the manner and amount of compensation to be paid; and that a fully executed copy of said contract will be attached to the minutes of this resolution; and

Be it Further Resolved That, said contract shall contain a requirement that the Firm shall have and maintain, or be covered by, during the period the services are rendered, a professional liability insurance policy or policies with a company or companies that are authorized to do business in the state of Ohio and in an amount considered sufficient to the Township.

Motion Carried
#185-09

Roll Call

Mr. Seemann, yes
Mr. French, yes
Mr. Holko, yes

Mr. Seemann moved to adjourn at 8:55 PM with no other business coming before this board. Mr. Holko seconded the motion.

Motion Carried
#186-09

Roll Call

Mr. Seemann, yes
Mr. French, yes
Mr. Holko, yes

Douglas S. Seemann, Chairman

Ramon W. French, Trustee

Andrew R. Holko III, Trustee

Attest: Ida Dolly Mansfield, Clerk