

Bristol Twp. Zoning Commission
First Quarter/Reorganization Meeting January 15,2020

- 1) The meeting was called to order by Chairman Weeks at 7:00 PM.
- 2) The Pledge of Allegiance was led by Chairman Weeks
- 3) Roll Call: Present - Mr. Weeks, Mrs. Mastromatteo, Miss Ash, Mr. Holko, Mrs. Marino
- 4) Mr. Weeks read the Public Notice of meeting, posted in the Tribune on Jan. 14, 2020, into the record.
- 5) Mr. Weeks appointed Mrs. Marino as Secretary pro temp
- 6) BTZC-20-01: Motion for Chairman: Mr. Holko nominated Mr. Weeks. There were no other nominations.
Second was made by Miss Ash
Discussion: none
Roll Call: Mrs. Mastromatteo – yes. Miss Ash – yes, Mr. Holko – yes, Mrs. Marino – yes.
Motion carried.
- 7) BTZC-20-02: Motion for Vice Chairman: Miss Ash nominated Mrs. Mastromatteo. There were no other nominations.
Second was made by Mr. Holko.
Discussion: none
Roll Call: Mr. Weeks – yes, Miss Ash – yes, Mr. Holko – yes, Mrs. Marino – yes.
Motion carried.
- 8) BTZC-20-03: Motion for Secretary: Mrs. Mastromatteo nominated Mrs. Marino. There were no other nominations.
Second was made by Miss Ash.
Discussion: none
Roll Call: Mr. Weeks – yes, Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. Holko – yes.
Motion carried.
- 9) BTZC-20-04: Motion to approve the following meeting dates for 2020 was made by Mrs. Mastromatteo.
Second was made by Mr. Holko.
Discussion: none
Roll Call: Mr. Weeks – yes, Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. Holko – yes, Mrs. Marino – yes.
Motion carried.

*Quarterly/Regular Meetings 2020	Work Sessions	Public Hearings
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*January 15		
February 12		
March 11		
*April 8		
May 13		
June 10		
*July 8		
August 12		
September 9		
*October 14		
November 11		
December 9		

10) BTZC-20-05: Motion to accept and confirm protocol as noted in the Ohio Revised Code, for following the Ohio “Sunshine Law” was made by Mrs. Mastromatteo.

Second was made by Miss Ash.

Discussion: none

Roll Call: Mr. Weeks – yes, Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. Holko – yes, Mrs. Marino – yes.

Motion carried.

Sunshine Law:

- A) The public is invited to all meetings or work sessions.
- B) The public will be notified of meeting or work session date, time and location through the “agenda” section published in the *Tribune Chronicle*.
- C) Notice of Public Hearings will be published in Legal Notice section of the *Tribune Chronicle*

11) BTZC-20-06: Motion to establish protocol for approval of minutes for 2020 was made by Mrs. Mastromatteo.

Second was made by Mr. Holko.

Discussion: none

Roll Call: Mr. Weeks – yes, Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. Holko – yes, Mrs. Marino – yes.

Motion carried.

Protocol for approval of minutes for 2020

- A) Distribute a copy of the minutes to the members prior to the start of the meeting via email.
- B) Members will review meeting minutes prior the start of the meeting.
- C) A motion to accept the minutes as written and received, then the minutes will be accepted. If a correction is required, a motion to accept the correction must be approved, and then the minutes can be approved with the correction.

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- 12) BTZC-20-07: Motion to approve the minutes from the regular meeting held on December 11, 2019 was made by Miss Ash.
Second was made by Mrs. Mastromatteo.
Discussion: none
Roll Call: Mr. Weeks – yes, Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. Holko – yes, Mrs. Marino – yes.
Motion carried.

- 13) General: Open to the public for questions comments (5 min. maximum time per individual)
Attendance: Mrs. Sandy Ash, Mr. Charles McMonagle, Mrs. Ellen Gordon, Mr. George Gordon, Mr Ray French.
There were no questions or comments at this time.

- 14) Zoning Inspector report(s) for November and December of 2019.
There were no questions about the report she e-mailed to us earlier.

- 15) Review Appendix A below and see email dated 12.31.19.
The Board of Appeals asked that the fee for a Conditional Hearing be increased As it is considerably lower than the fee for an Appeals Hearing and the cost is the same. We received a copy of the cost for the May 29th Public Hearing conducted by the Board of Appeals. The costs were \$12.65 for postage, \$125.00 for member compensation, and legal fees of \$79.30 and \$97.30 with two cases totaling \$314.52. We decided to round of these expenses to \$15.00 for postage, \$125.00 for member compensation, and \$85.00 for postage Giving us a total of \$225.00 as a fee.

Appendix A

In accordance with Sections 19 and 20 of the Bristol Township Zoning Ordinance. the Bristol Township Zoning Commission has adopted the following rates to be charged for issuing a Zoning Certificate and certain other fees:

- Residence or addition to a residence:
Per \$ 1,000 valuation \$ 2.00
Value Figured at \$ 50.00 per square foot
- Garage, and/or accessory building (includes sheds/carports):
Per \$ 1,000 valuation \$ 2.00
Value Figured at \$ 20.00 per square foot
- Business, Commercial & Industrial:
Per \$ 1,000 valuation \$ 2.00
Value figured at \$ 60.00 per square foot
- Porches, Decks, Breezewavs. Pavilions and Gazebos:
Per \$ 1,000 valuation \$ 2.00

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Value figured at \$ 20.00 per square foot

Formula to calculate fee:

Multiply square feet fee by square feet of structure
Divide by 1000, multiply by 2

Example: 1500 sq. ft home x \$ 50.00 =
\$ 75,000
\$ 75,000 divided by 1000 = \$ 75.00
\$ 75.00 x 2 = \$ 150.00
\$ 150.00 would be the fee for a 1500 sq ft home

Swimming Pools: \$10.00 flat fee (see section 28 paragraph 7) [not to include temporary pools]

Fences: Certificate required and a \$20.00 fee (see Section 32, paragraph 9)

Bridges on driveways: Certificate required and a \$20.00 Fee (see Section 31, Paragraph 4)

Signs: \$50.00 (see section 35 zoning certificate required)

Conventional Brine Injection Wells Class 2 and 3: \$10,000.00 (see section 29 first paragraph)

Zoning Variance Request: \$350.00 filing fee

Conditional Zoning Certificate Application fee: ~~\$100.00~~ \$225.00 (see section 33.2 second paragraph)

Substantially Similar Use fee: (See 34.1 second paragraph, follow zoning variance request)

Application for a Zoning Amendment or supplement: \$300.00 (see section 22 first paragraph)

Adopted by the Bristol Twp. Zoning Commission January 9, 2019 15,2020

BTZC-20-08: Motion to approve the changes to Appendix A was made by Mr. Holko.

Second was made by Miss Ash.

Discussion: none

Roll Call: Mr. Weeks – yes, Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. Holko – yes, Mrs. Marino – yes.

Motion carried

The chairman will forward the appropriate documents to the trustees for their consideration.

16) Discussion Section 35 Signs

Section 35: Sign Regulations

Text deletions are in RED, Text additions are in Green

Purpose

The purpose of these sign regulations is to promote and protect the public health, safety and welfare of the citizens of Bristol Township and promote an attractive physical environment establishing uniform standards for the size, height, location, setback, lighting and other requirements for the character, appearance, installation and maintenance of signs.

Scope

The regulations of this section shall govern and control the erection, enlargement, expansion, alteration, operation, maintenance and relocation of any sign that is visible from any street, sidewalk or public/private common open space. These regulations shall also govern the removal of signs determined to be physically unsafe or which create a safety hazard to the public. The regulations of this section shall be in addition to any provisions of Chapter 5516 of the Ohio Revised Code and the Ohio Basic Building Code (OBBC) applicable to the construction and maintenance of signs.

A. Zoning Certificate Required

No sign shall be erected, enlarged, expanded, altered, relocated or reconstructed on public or private property, unless all provisions of this section have been met and a zoning certificate **or conditional zoning certificate** issued by the Zoning Inspector. See Appendix A for zoning certificate fee(s).

B. General Requirements for all Signs and Districts

The following regulations and restrictions shall apply to all signs located and erected within the Township of Bristol, regardless of type, style, location, design or other classification.

1. Location:

A) No sign shall be located within the right-of-way of any public or private road within the township, except publicly owned signs, such as traffic control signs and directional signs.

B) All signs and their supporting structures shall maintain clearance from surface and underground utilities, conduits or easements for water, sewage, gas, electricity or communications equipment.

C) The placement of signs and their supporting structures shall not interfere with natural or artificial drainage ways.

2. **Lighting and Movement:**

A) Animated signs, Electrically Activated Changeable Copy Signs, Electronic Message Centers and Variable Message Sign Faces are prohibited in the "R" and "RA" Districts and conditionally permitted (see Section 33) in the "B" and "T" districts. (See

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Section "J" definition of terms). Special consideration should be given to ensure the signs do not cause a distraction or nuisance to the residents adjacent to or bordering the permitted property.

1. No sign shall incorporate scrolling/streaming/moving text or animated images. Nor shall any sign incorporate the illusion of scrolling/streaming/moving text or animated images. These types of signs are prohibited in the "R" and "RA" districts. (See appendix E). Signs that incorporate scrolling/streaming/moving text/animated images, or any sign that incorporates the illusion of scrolling/streaming/moving text/animated images, are prohibited in the "R" and "RA" districts.
 2. These signs are conditionally permitted (see section 33) in the "B" and "I" districts, special consideration should be given to ensure the signs do not cause a distraction or nuisance to the residences that are adjacent or bordering the "B" and "I" districts. (See appendix E)
 3. A maximum of one (1) on premises EMC sign shall be permitted per building lot.
 4. Copy shall not change more frequently than eight (8) seconds per frame.
 5. All EMC signs shall be equipped with and shall use photosensitive electronics to automatically adjust brightness and contrast based on ambient light conditions (night vs day)
- B) Intensity: Any illuminated sign or lighting device shall employ only light emitting a light of constant intensity and no sign shall be illuminated by or contain flashing, intermittent, rotating or moving lights, or incorporate reflective materials which imitate or create the illusion of flashing or moving lights.
- C) Illumination: In no event shall an illuminated sign or lighting device be placed or directed so as to permit the beams and illumination there from, to be directed or beamed upon a public thoroughfare, highway, sidewalk or adjacent premises so as to cause glare or reflection that may constitute a traffic hazard or other nuisance.

3.Sight interference:

A) No sign shall be permitted that interferes with the visibility of pedestrian or vehicular traffic entering, leaving or operating on thoroughfares.

4. Design, Construction and Maintenance:

A) All signs shall be maintained in good structural condition, in compliance with all building and electrical codes, and in conformance with this Resolution at all times. Should any sign be or become unsafe or be in danger of falling, the owner shall upon receipt of written notice from the Bristol Zoning Inspector proceed at once to put such sign in a safe and secure condition or remove the sign.

5. Measurement Standards:

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A) Sign area shall include the face of all the display area(s) of the sign, not including the bracing, framing and structural supports of the sign, unless such support members are made part of the message or face of the sign. The area of letters, numbers or emblems mounted on a building wall shall be computed by enclosing such letters, numbers or emblems with the smallest single continuous perimeter.

C. Specific Requirements for Certain Signs

The regulations set forth herein shall apply to all permitted signs or conditionally permitted signs.

A 1. Free-Standing Signs: [see section J for definition and Appendix F for example(s)].

A) All free-standing signs shall be erected in a landscaped setting. Neither the landscaping nor the ground sign shall obstruct the view of vehicles entering or exiting the property.

1) Residential District: Free standing signs shall be conditionally permitted for all uses and shall conform to the following:

a) Ground sign shall be located no closer than ten (10) feet from the street right-of-way line. Such sign shall be located no closer that twenty-five (25) from any side lot line.

2) Non-Residential Districts: Free standing signs in non-residential districts shall conform to the following:

a) Free standing signs/on premises signs not over thirty (30) feet in height, having a maximum total sign area on one hundred (100) square feet per display area and located not closer than ten (10) feet to any street right-of-way line and not closer than thirty (30) feet to any adjoining lot line may be erected to serve a group of business establishments. There shall be only on one free-standing sign for each building, regardless of the number of businesses conducted in said building.

B.2. Wall Signs: (see section J for definition and Appendix F for example)

A) Residential Districts: Not Permitted

B) Non-Residential Districts:

1. Wall signs in non-residential districts shall conform to the following:

a) On premises wall signs pertaining to non-conforming use shall be permitted on the same premises of such use provided the area of such sign does not exceed twelve (12) square feet.

C.3. Temporary Signs: (see section J for definition).

A) Residential Districts and Non-Residential Districts:

1. Temporary signs may be permitted and shall conform to the following:

a) One temporary sign may be permitted in the residential district for non-commercial special, civic, and institutional events for a period of sixty (60) days.

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b) One temporary sign may be permitted in the commercial/business district or industrial district for a period of sixty (60) days. The sign must be maintained in good structural condition.

4. Electronic and Manual Changeable Copy Signs (see section J for definitions and Appendix F for examples).

- A. Where conditionally permitted changeable copy, by electric or a non-electric means, may be utilized on a free standing or building sign/wall sign which advertises a bona fide business (see section 9 definitions) conducted on the premises or product sold on the premises.
- B. Only one (1) EMC/Changeable copy sign is conditionally permitted on a building lot.
- C. EMC Changeable copy signs are conditionally permitted, provided that the display does not change more than once every eight (8) seconds.
- D. Achieves a change to another static image in a period of two (2) seconds or less. No animation is permitted in the transition.
- E. All EMC signs shall have an automatic dimming controls that adjusts the brightness to the ambient light at all times, day or night.
- F. Contain a default design that will freeze the sign in one position if a malfunction occurs.

E. Exemptions

1. The signs that are exempt from the provisions of these regulations shall be permitted.

The signs shall not be illuminated nor animated unless as specifically provided and shall not extend nor be placed in a required right of way.

- A) Real estate signs not exceeding six (6) square feet in area in any Residential district which advertise the sale, rental or lease of the premises. Open House signs may be permitted; but shall be erected no more than 5 days prior to and removed the day of the open house.
- B) Professional or occupational name plates
- C) Temporary signs denoting the architect engineer, or contractor when placed upon work under construction, to be removed upon completion of the building.
- D) Memorial signs or tablets, names or buildings, and date of erection when cut into any masonry surface or when constructed of bronze or other noncombustible materials.
- E) Traffic signs, legal notices, railroad crossing signs, and temporary emergency signs.
- F) The flag, pennant, or insignia of any nation, state, city, township or other political unit or educational, charitable, philanthropic, civic, professional, religious or like campaign, drive, movement, or event. No political signs are permitted on any property owned by Bristol Township; examples, the park, cemeteries, fire department, but not limited to these areas.
- G) "No trespassing" signs or other such signs regulating the use of a property such as "no hunting", "no fishing", etc.

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- H) Changing of the advertising copy or message of an approved painted or printed sign.
- I) Poster signs when exhibited from inside a window.

F. Prohibited Signs

- 1) Signs that display any written or graphic message that is lewd, lascivious or obscene.
- 2) Any sign, whether otherwise allowable or exempt under this Section, that constitutes a traffic safety hazard; obstructs the vision of motorists or pedestrians; interferes with any official traffic control devices; utilizes flashing or revolving red, green, blue or amber lights; or utilizes the words "stop", "look", "danger" or any other word, phrase, symbol or character in such a manner as to interfere with, mislead or confuse traffic.
- 3) Signs that contain any mirror or mirrored device.
- 4) Cemetery Fence: See Cemetery Rules: No signs are permitted per Bristol Twp. Trustees Motion #134-2015, adopted on July 21, 2015.
- 5) **Illumination: In no event shall an illuminated sign or lighting device be placed or directed so as to permit the beams and illumination there from, to be directed or beamed upon a public thoroughfare, highway, sidewalk or adjacent premises so as to cause glare or reflection that may constitute a traffic hazard or other nuisance.**

G. Administration Procedures

- 1) Upon filing of an application for a **zoning** certificate, the Zoning Inspector shall examine the plans, **and** specifications, and may inspect the premises upon which the sign is proposed to be erected or affixed. If the proposed sign is in compliance with all the requirements these regulations and other applicable codes, a **zoning** certificate will be issued. Any certificate issued in accordance with this section shall automatically become null and void unless the work for which it was issued has visibly commenced within six (6) months of the date of issue or if the work authorized by it is suspended or abandoned for one year.
- 2. Any sign subject to regulations by the Ohio Department of Transportation (ODOT) under Ohio Revised Code Chapter 5516 and which is required to obtain a state permit shall not be issued a zoning certificate without evidence that the state permit has first been issued, or notification from ODOT that a state permit is not required.
- 3. An application for a sign **zoning** certificate **or a conditional zoning certificate** shall be made to the Zoning Inspector and shall include the following:
 - a.) Detailed drawings of the sign showing the color, design, size, background, and material of the sign and the frame or structure;
 - b) A complete building sketch or photograph showing the location of the sign and its relationship to the building, the site, the adjacent parcels and parking lots, drives and sidewalks.

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- c) A certificate fee for each sign application, pursuant to the current fee schedule.

H. Non-Conforming Signs

- 1. Any sign lawfully erected and in existence on the effective date of these regulations which does not meet the requirements may be maintained as a legal non-conforming sign provided it has not become a safety hazard.

I. Maintenance and Removal of Signs

- 1. All signs shall be maintained in good structural condition and in conformance with these regulations and all applicable building codes. The Zoning Inspector shall have the right to order the repair or removal of any sign which is defective, damaged or substantially deteriorated. When a sign is removed for any reason, a new certificate for future installation of the sign shall be obtained, or all mast arms, guys of any nature, clips, brackets and all structures of the old sign shall be removed with the sign.
- 2. When a Zoning Inspector finds, upon investigation, that a sign endangers the public safety by reason of its location and placement; is dangerous or materially, electrically or structurally defective; has been abandoned, or for which no required certificate has been issued, such sign shall be declared a public nuisance. The Zoning Inspector shall notify the owner of the sign and the owner of the land on which the sign is located, by certified mail, of such findings. Such notice shall advise the sign and property owners that the sign has been declared a public nuisance and shall be removed within thirty (30) days from the date of notification. Failure to remove the sign within the stated period shall constitute a violation of these Regulations. The sign owners or property owners may appeal such decision to the Board of Zoning Appeals.
- 3. If a repair is made and there is no material change, a new certificate is not required.

J. Definition of terms

The words, terms, or phrases used in this section shall be defined as follows;

Abandoned Sign - A sign which for a period of at least sixty (60) consecutive days no longer advertises or identifies a legal business establishment, product or activity.

Alteration – Any change in copy, color, size or shape, which changes appearance of a sign, or a change in position, location, construction or supporting structure of a sign, except that a copy change on a sign is not an alteration.

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Animated Sign- A sign employing actual motion, the illusion of motion, or light and/or color changes achieved through mechanical, electrical, or electronic means. Animated signs, which are differentiated from changeable signs as defined and regulated by this Code, include the following types:

- a. Environmentally Activated: Animated signs or devices motivated by wind, thermal changes, or other natural environmental input. Includes spinners, pinwheels, pennant strings, and/or other devices or displays that respond to naturally occurring external motivation.
- b. Mechanically Activated: Animated signs characterized by repetitive motion and/or rotation activated by a mechanical system powered by electric motors or other mechanically induced means.
- c. Electrically Activated: Animated signs producing the illusion of movement by means of electronic, electrical, or electromechanical input and/or illumination capable of simulating movement through employment of the characteristics of one or both of the classifications noted below:
 1. Flashing: Animated signs or animated portions of signs whose illumination is characterized by a repetitive cycle in which the period of illumination is either the same as or less than the period of non-illumination. For the purposes of this ordinance, flashing will not be defined as occurring if the cyclical period between on-off phases of illumination exceeds four (4) seconds.
 2. Patterned Illusionary Movement: Animated signs or animated portions of signs whose illumination is characterized by simulated movement through alternate or sequential activation by various illuminated elements for the purpose of producing repetitive light patterns designed to appear in some form of constant motion.

Area of Sign - Refer to measurement standards.

Building Identification Sign - Any sign containing the name or address of a building and may include hours of operation and emergency information, such sign being located on the same **site building site** as the structure.

Changeable Copy Sign: A sign with the capability of content changed by means of manual or remote input, includes the following types:

- a. Manually activated: A changeable sign whose message copy or content can be changed manually on a display surface.
- b. Electrically activated: A changeable sign whose message copy or content can be changed by means of remote electrically energized on-off switching combination of alphabetic or pictographic components arranged on a display surface. Illumination may be integral to the components such as characterized by lamps or other light-emitting devices or it may be from an external light source designed to reflect off the changeable component display, (See also Electronic Message Center)

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Construction Sign - A non-permanent sign identifying the persons, firms or business directly connected with a construction project.

Directional Sign - A permanent instructional sign located on private property at or near the public right-of-way, directing or guiding vehicular traffic onto the property and/or toward parking or other identified locations on the property.

Display Time: The amount of time a message and/or graphic on an Electric Message Center.

Dissolve: A mode of message transition on an Electric Message Center sign accomplished by varying the light intensity or pattern, in which the first message gradually appears to dissipate and lose legibility with gradual appearance and legibility of the second message.

Dynamic Frame Effect: An Electronic message Center sign frame effect in which the illusion of motion and/or animation is used.

Electronic Message Center: An electrically activated changeable sign whose variable message and /or graphic presentation capability can be electronically programmed by; computer from a remote location. Also known as ECM. ECM's typically use light emitting diodes (LEDs) as a lighting source. See also the following terms associated with Electronic Message Centers: Display Time, Dissolve, Dynamic Frame Effect, Fade, Frame, Frame effect, Scroll, Transition and Travel.

Fade: A mode of Message of message transition on Electronic Message Center sign accomplished by varying the light intensity, where the first message is gradually reduces intensity to the point of not being legible and the subsequent message gradually increases intensity to the point of legibility.

Frame Effect: A visual effect on an Electronic Message Center sign applied to a single frame. (see also Dynamic frame effect)

Freestanding Sign - Any sign which is permanently affixed in or upon the ground, attached to any building or structure, supported by one or more structural members. Free standing signs may consist of a variety of types including Low Profile Ground Mounted, Monument, Pole and Pylon. See Appendix F.

Governmental Sign - A sign erected and maintained pursuant to and in discharge of any governmental functions, or required by law, ordinance or other governmental regulation.

Holiday Decorations - Signs or displays including lighting which are a non-permanent installation celebrating national, state, and local holidays or holiday seasons.

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Illegal Sign - Any sign placed without proper approval or permits as required by this Code at the time of sign placement. Illegal sign shall also mean any sign placed contrary to the terms or time limits of any permit and any nonconforming sign which has not been brought into compliance with any applicable provisions of this Code.

Illuminated Sign - Any sign for which an artificial source of light is used in order to make readable the sign's message, including internally and externally lighted signs and reflecting, glowing or radiating signs.

Instructional Signs - A sign clearly intended for instructional purposes, as determined by the Zoning Enforcement Officer shall not be included in the permitted sum of the sign area of identification wall signs, provided such sign is not larger than necessary to serve the intended instructional purpose, and such sign are not in a location, nor includes design characteristics, that constitute or serve the purposes of an identification sign.

Logo - An emblem, letter, character, pictograph, trademark, or symbol used to represent any firm, organization, entity, or product.

Political and Noncommercial Signs - Any sign designed for the purpose of supporting or opposing a candidate, proposition or other measure at an election or for any other noncommercial expression not related to the advertisement of any product or service or the identification of any business.

Real Estate Sign - Any non-permanent sign pertaining to the sale, exchange, lease, rental, or availability of land, buildings, condominium and similar units, or apartments. Such signs may include building name and address, price and amenities, identity of seller or broker, and similar information.

Scroll: A mode of message transition on Electronic Message Center sign in which the message appears to move vertically across the screen.

Sign - Any name, figure, character, outline, display, announcement, or device, or structure supporting the same, or any other device of similar nature designed to attract attention outdoors, and shall include all parts, portions, units, and materials composing the same, together with the frame, background, and supports or anchoring thereof. A sign shall not include any architectural or landscape features that may also attract attention.

Sign Face - An exterior display surface of a sign including nonstructural trim exclusive of the supporting structure.

Special Event Sign - Any temporary or non-permanent sign advertising or pertaining to any civic, patriotic or special event of general public interest.

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Streaming: A method of transmitting data (especially video and audio material) over a computer network as a steady, continuous flow, allowing playback to start while the rest of the data is still being received.

Temporary Sign - A sign which is neither permanently anchored to the ground or permanently affixed to a structure, nor mounted on a chassis, and is intended to be removed after a limited period of display.

Transition: A visual effect used on an Electronic Message Center to change from one message to another.

Travel: A mode of a message on Electronic Message sign in which the message appears to move horizontally across the display surface.

Variable Copy Sign: Manually activated: A changeable sign whose message copy or content can be changed manually on a display surface.

Variable Message Sign Face: Means one whose message is partially changed by electronic process or remote control, including, but not limited to, rotating cubes, rotating vertical triangular slats, messages changed by turning lights on or off, remote numeric displays, scrolling messages, glow cubes, light emitting diodes, cathode ray tubes and fluorescent discharge or other similar technology approved by the director. Furthermore, digit(s) changed infrequently is/are not considered moving flashing or intermittent lights or moving parts will be deemed a change of copy only.

Wall Sign - Any sign attached to or painted on the exterior wall of a building or structure in a plane parallel or approximately parallel to the plane of said wall. See Appendix F.

Window Sign - Any sign that is viewable through and/or painted or affixed in any manner to a window or exterior glass door such that it is intended to be viewable from the exterior (beyond the sidewalk immediately adjacent to the window), including signs located inside a building but visible primarily from the outside of the building.

Recommendation of the Trumbull County Planning Commission

BTZC-20-09: Motion to accept the recommendation was made by Mrs.

Mastromatteo.

Second was made by Miss Ash.

Discussion: none

Roll Call: Mr. Weeks – yes, Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. Holko – yes, Mrs. Marino – yes.

Motion carried.

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17) New Appendix K for Conditional Zoning Certificate Approval

Appendix K
Public Record of Conditional Zoning Certificates

<i>Effective Date</i>	<i>Name</i>	<i>Reason</i>
05/29/2019	Bristol Twp.	Sign
05/29/2019	Bristol Fire Dept.	Sign
05/29/2019	Bristol Meth. Church	Sign
05/29/2019	Bristol Public Library	Sign

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BTZC-20-10: Motion to add Appendix K was made by Miss Ash.

Second was made by Mrs. Mastromatteo.

Discussion: none

Roll Call: Mr. Weeks – yes, Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. Holko – yes, Mrs. Marino – yes.

Motion carried

The Chairman will forward the appropriate documents to the trustees for their consideration.

19) Future discussion topics: February Mr. Holko, solar panels, Ms. Mastromatteo, wind farm/turbines. March: Miss. Ash, cell towers

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Mr. French sent an e-mail wanting us to add cell towers to our agenda.
BTZC-20-11: Motion was made to add cell towers to our agenda was made by Miss Ash.

Second was made by Mrs. Mastromatteo.

Discussion: none

Roll Call: Mr. Weeks – yes, Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. Holko – yes, Mrs. Marino – yes.

Motion carried.

20) ORC 4501 Discussion of definitions

Everyone was given a page from ORC 4501 to check with our Zoning Ordinance to see if there was anything that needed changed in our Ordinance.

21) BTZC-20-12: Motion to adjourn was made by Mrs. Mastromatteo.

Second was made by Miss Ash.

Discussion: none

Roll Call: Mr. Weeks – yes, Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. Holko – yes, Mrs. Marino – yes.

Meeting was adjourned at 8:55 PM.

Submitted by Carolyn Marino Secretary