

Bristol Twp. Zoning Commission  
First Quarter/Reorganization Meeting January 9, 2019

- 1) Meeting was called to order by Chairman Mastromatteo at 7:00 PM.
- 2) Pledge of Allegiance was led by Chairman Mastromatteo.
- 3) Chairman Mastromatteo recognized Mr. Ken Weeks, recently reappointed to Commission by Trustees, term to expire Dec. 31, 2023.
- 4) Chairman Mastromatteo recognized Mr. Charles McMonagle, recently appointed as alternate by Trustees, term to expire Dec. 31, 2019. Mr. McMonagle was asked to serve as there was an opening.
- 5) Roll Call: Present – Mrs. Mastromatteo, Miss Ash, Mr. McMonagle, Mr. Weeks, Mrs. Marino
- 6) Attendance: Ellen Gordon, Sandy Ash & Mark Webb.
- 7) Reading of Public Notice for meeting into record. The Tribune reported in Tuesday's paper that our meeting was at 6:30 PM. Mrs. Mastromatteo called them, and they reprinted it today for the right time of 7:00 PM.
- 8) BTZC-19-001: Motion for Chairman: Mr. McMonagle nominated Mr. Weeks for Chairman.  
Seconded by Mrs. Marino  
Discussion: None  
Roll Call: Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. McMonagle – yes, Mrs. Marino – yes
- 9) BTZC-19-002: Motion for Vice Chairman: Miss Ash nominated Mrs. Mastromatteo.  
Seconded by Mrs. Marino  
Discussion: None  
Roll Call: Miss Ash – yes, Mr. McMonagle – yes, Mr. Weeks – yes, Mrs. Marino – yes
- 10) BTZC-19-003: Nomination for Secretary: Mr. Weeks nominated Mrs. Marino  
Seconded by Mr. McMonagle  
Discussion: None  
Roll Call: Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. McMonagle – yes, Mr. Weeks – yes
- 11) BTZC-19-004: Motion to approve the following meetings dates for 2019 was made by Mrs. Marino.  
Seconded by Mr. Weeks  
Discussion: Work sessions may be changed to meetings as needed, by the chairman, to facilitate the work of the Zoning Commission.  
Roll Call: Mr. Mastromatteo – yes, Miss Ash – yes, Mr. McMonagle – yes, Mr. Weeks – yes

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*Quarterly/#Regular Meetings	Work Sessions	Public Hearing
*January 9	February 13	
*April 10	March 13	
*July 10	May 8	
*October 9	June 12	
	August 14	
	September 11	
	November 13	
	December 11	

12) BTZC-19-005: Motion to accept and confirm protocol as noted in the Ohio Revised Code, for the following “Sunshine Law”, was made by Mr. Weeks.

Seconded by Mr. McMonagle

Discussion: None

Roll Call: Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. McMonagle – yes, Mr. Weeks – yes, Mrs. Marino. – yes

Sunshine Law:

- A) The public is invited to all meetings.
- B) The public will be notified of meeting date, time and location through the “Agenda” published in the *Tribune Chronicle* or via a legal notice published in the *Free Enterprise* when text or map changes to the Bristol Township Zoning Ordinance are being considered.

13) BTZC-19-006: Motion to establish protocol for approval of minutes for 2019 was made by Miss Ash.

Seconded by Mrs. Marino

Discussion: None

Roll Call: Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. McMonagle – yes, Mr. Weeks – yes, Mrs. Marino - yes

Protocol for Approval of Minutes for 2019.

- A) Distribute a copy of the minutes to the members prior to the start of the meeting
- B) Members will review meeting minutes prior to the start of the meeting

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C) A motion to accept the minutes as written and received, then the minutes will be accepted. If a change is required a motion must be approved, and then the minutes can be accepted.

14) BTZC-19-007: Motion to approve the minutes from the Regular Meeting held on October 10, 2018 was made by Mr. McMonagle.

Seconded by Miss Ash

Discussion: None

Roll Call: Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. McMonagle – yes, Mr. Weeks – abstain, Mrs. Marino – yes

15) General: Open to the public questions or comments.

There was no questions or comments.

16) Zoning Inspector report(s): October, November, December.

There was no report.

17) BTZC-19-008: Motion to continue fee structure in Appendix A as is, was made by Mrs. Marino.

Seconded by Mr. McMonagle.

Discussion: None

Roll Call: Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. McMonagle – yes, Mr. Weeks – yes, Mrs. Marino – yes

18) BTZC-19-009: Motion to add the Nuisance Vehicle Letter to the Appendix was made by Mr. Weeks.

Seconded by Mr. McMonagle.

Discussion: None

Roll Call: Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. McMonagle – yes, Mr. Weeks – yes, Mrs. Marino – yes.

19) BTZC-19-010: Motion to revise the Table of Contents (see below) was made by Mr. Weeks.

Seconded by Mr. McMonagle.

Discussion: None

Roll Call: Mr. Mastromatteo – yes, Miss Ash – yes, Mr. McMonagle – yes, Mr. Weeks – yes, Mrs. Marino - yes

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20) Any other business to come before the board.

Mr. Weeks stated that we need to look at Sec. 35 – Sign Regulations for rewriting. Taking out, clarifying or enforcing this ordinance as there are several signs in town that do not comply with this ordinance. We will discuss this further at future work sessions/meetings.

21) BTZC-19-011: Motion to adjourn was made by Miss Ash.

Seconded by Mr. McMonagle.

Discussion: None

Roll Call: Mrs. Mastromatteo – yes, Miss Ash – yes, Mr. McMonagle – yes, Mr. Weeks – yes, Mrs. Marino – yes

Meeting was adjourned at 8:10 PM

Recorded by Carolyn Marino, Secretary