

Bristol Township Zoning Commission

Meeting Minutes

November 18, 2015

1. Chairman Weeks called the meeting to order at 7:00 PM.

2. The Pledge of Allegiance

3. Roll Call

Members Present

Ken Weeks

Charles McMonagle

Carol Bowlin

Member absent

Christopher Fagan

Tim Pleso

4. Chairman Weeks appointed Carolyn Marino to act as a member of the Bristol Township Zoning Commission in place of Mr. Fagan. Note, Carolyn was appointed as an alternate, to the Bristol Twp. Zoning Commission, by the Bristol Twp. Trustees at their meeting on Oct. 6, 2015

5. Sign In Sheet

Ellen Gordon, Bristol Zoning Inspector

6. Chairman Weeks read the Public Notice of meeting from The Tribune Chronicle November 18, 2015 edition into the record.

7. Approve the minutes from the Public Hearing held on Oct. 28, 2015.

[BTZC015-082] Motion made by Mr. McMonagle, Second by Mrs. Marino

Discussion: Mrs. Bowlin will forward a copy to the Twp. Fiscal Officer.

Roll Call- Mr. Weeks – yes, Mrs. Marino – yes, Mr. McMonagle – yes, Mrs. Bowlin – yes

Motion carried

8. Approve the minutes from the fourth qtr. meeting held on Oct. 28, 2015.

[BTZC015-083] Motion made by Mr. McMonagle, Second – Mrs. Marino

Discussion: Mrs. Bowlin will forward a copy to the Twp. Fiscal Officer.

Roll Call- Mr. Weeks – yes, Mrs. Marino – yes, Mr. McMonagle – yes, Mrs. Bowlin – yes

Motion carried

9. General: Open to the public questions comments - none

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10. Discussion Topics:

- A. Review Section 40 Business District: Since our last meeting, we have learned that the Bristol Twp. Trustees approved the extension of the business district on April 7, 1987. The effective date was May 7, 1987.

Mr. Weeks and Mrs. Bowlin met with Jon Baughman at TCPC on November 9 where Mr. Baughman discussed that the language of the Commercial and Industrial districts in Section 40 which could be reduced to a small description with reference to the Bristol Zoning map. This led to the discovery that the map on the website is from 2007, not the map from the Comprehensive Plan and also there are different versions of the Comprehensive Plan. Discussion was held at this meeting and the options are:

1. to leave it the way it is
2. delete text and use a textual description of the business district which could be lengthy
3. Use a brief description and use a map as a visual aid as several townships are doing.

With the last method the map would become part of the zoning resolution. Mr. Weeks reported that the trustees must approve the map whether it is part of the zoning resolution or not. All zoning commission members are encouraged to research other townships for information on how others describe these districts.

Mr. Weeks also noted that Mr. Baughman advised Mr. Weeks in a phone conversation on November 12 that the official map is the map on the website but it is not correct. Steps should be taken to develop a zoning map that is current and complete.

Mr. Weeks reviewed the following items B – G which are items BTZC has approved.

- B. If the revisions to Section 30 are approved by the Bristol Twp. Trustees the Zoning Commission will update Appendix C (Zoning Ordinance Revisions), and forward it on to the trustees for their consideration.
- C. If the revisions to Section 7 are approved by the Bristol Twp. Trustees the Zoning Commission will update Appendices C and G, and forward them on to the trustees for their consideration.

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- D. If the revisions to Section 6 are approved by the Bristol Twp. Trustees the Zoning Commission will update Appendices C and E (District Use Table if required), and forward them on to the trustees for their consideration.
- E. If the revisions to Section 8 are approved by the Bristol Twp. Trustees the Zoning Commission will update Appendices C (Zoning Ordinance Revisions) and G (District Development Standards), and forward them on to the trustees for their consideration.
- G. If the revisions to Section 35 are approved by the Bristol Twp. Trustees the Zoning Commission will update Appendices C (Zoning Ordinance Revisions) and E (District Use Table), and forward them on to the trustees for their consideration.
- H. Zoning Resolution: Section on Noise. The Bristol Twp. Zoning Commission is in receipt of a letter from the Bristol Twp. Trustees requesting that we investigate the options available to the Zoning Commission, to address this topic and to possibly add additional text to the Zoning Resolution concerning noise.
Update: The Trustees reported at their meeting on November 10, that they have not had a response from the Trumbull County Sheriff concerning the letter that was sent to him concerning enforcement of a noise ordinance. This has been tabled.
- I. Workshop on Nov. 13 – Mr. McMonagle and Mrs. Marino attended a Zoning Workshop. Mrs. Gordon also attended. All reported that they found it informative.
- J. Review terms of Zoning Commission.

NAME	TERM EXPIRES
Ken Weeks Jr. Charmin	12/31/15
Charles McMonagle	12/31/2018
Christopher Fagan	12/31/15
Tim Pleso	12/31/17
Carol Bowlin	12/31/17
Alternate Carolyn Marino	

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K. Review meeting dates

Meetings held this year:

*Quarterly/#Regular Meetings	Work Sessions	Public Hearing
* January 21, 2015		
# February 18, 2015		
# March 18, 2015		
* April 15, 2015		
# May 20, 2015		May 20, 2015
#June 17, 2015		June 17, 2015
* July 22, 2015		
#August 19, 2015		
#September 16, 2015		
*October 28, 2015		October 28, 2015
#November 18, 2015		

L. Review the tentative dates for 2016.

*Quarterly/#Regular Meetings	Work Sessions	Public Hearing
*January 20, 2016		
*April 20, 2016	February 17, 2016	
*July 20, 2016	March 16, 2016	
*October 19, 2016	May 18, 2016	
	June 15, 2016	
	August 17, 2016	
	September 21, 2016	
	November 16, 2016	
	December 21, 2016	

11. Adjourn at 7:55 PM

[BTZC015-084] Motion made by Mr. Weeks, Second made by Mrs. Marino
Roll call – Mr. Weeks - yes, Mrs. Marino – yes, Mrs. Bowlin – yes
Motion carried

Next meeting date will be January 20, 2016 at 7:00 PM.

Recorded by Mrs. Carol Bowlin, Secretary