

Bristol Township Zoning Commission

Meeting Minutes

January 21, 2015

1. Chairman Weeks called the meeting to order at 7:00 PM.
2. The Pledge of Allegiance
3. Ken Weeks was recognized for accepting a recently appointed additional term ending December 31, 2015.
4. Roll Call

Members Present

Ken Weeks
Christopher Fagan
Carol Bowlin
Tim Pleso

Members absent

Charles McMonagle

5. Others in Attendance
Raymond French, Bristol Township Trustee
Mark Webb, Bristol Township Trustee
6. Public notice read by Mr. Weeks from the Warren Tribune Chronicle January 20, 2015 edition.
7. Motions to nominate; (Chairman, Vice-Chairman and Secretary)

[BTZC015-001] Motion for Chairman – Mr. Ken Weeks nominated by Mrs. Bowlin

Second –Mr. Pleso

Roll Call - Mr. Weeks – yes, Mr. Fagan – yes, Mr. Pleso – yes, Mrs. Bowlin – yes
Motion carried

[BTZC015-002] Motion for Vice Chairman – Mr. Tim Pleso nominated by Mrs. Bowlin

Second – Mr. Fagan

Roll Call – Mr. Weeks – yes, Mr. Fagan – yes, Mr. Pleso – yes, Mrs. Bowlin – yes
Motion carried

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[BTZC015-003] Motion For Secretary – Mrs. Carol Bowlin nominated by Mr. Weeks

Second – Mr. Pleso

Roll Call- Mr. Weeks – yes, Mr. Fagan – yes, Mr. Pleso – yes, Mrs. Bowlin – yes
Motion carried

8. [BTZC015-004] Motion to approve the following meeting dates for 2015, work session dates for 2015 and to reserve the right to revise these dates as necessary to conduct the business of the Bristol Twp. Zoning Commission.

Motion made by Mr. Weeks to accept this tentative schedule

Second – Mr. Fagan

Roll Call – Mr. Weeks – yes, Mr. Fagan – yes, Mr. Pleso – yes, Mrs. Bowlin – yes
Motion carried

*Quarterly/#Regular Meetings	Work Sessions	Public Hearing
* January 21, 2015	May 20, 2015	
# February 18, 2015	June 17, 2015	
# March 18, 2015	August 19, 2015	
* April 15, 2015	September 16, 2015	
* July 22, 2015	November 18, 2015	
*October 21, 2015	December 16, 2015	

9. [BTZC015-005] Motion to accept and confirm protocol as noted in the Ohio Revised Code, for following the Ohio “Sunshine Law”. The public is invited to all meetings. The public will be notified of meeting date, time and location through the Agenda published in the Tribune Chronicle or via a legal notice published in the Free Enterprise when text or map changes to the Bristol Twp. Zoning Ordinance are being considered.

Motion made by Mrs. Bowlin

Second – Mr. Pleso

Roll Call – Mr. Weeks – yes, Mr. Fagan – yes, Mr. Pleso – yes, Mrs. Bowlin – yes
Motion carried

10. [BTZC015-006] Motion to establish protocol for approval of minutes for 2015.
- Disperse a copy of meeting minutes to members prior to the start of the meeting.
 - Each member will review the meeting minutes prior to the start of the meeting.

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- c. A motion to accept the minutes as written and received as long as no changes are required.

Motion made by Mr. Pleso

Second – Mr. Fagan

Roll Call – Mr. Weeks – yes, Mr. Fagan – , Mr. Pleso – yes, Mrs. Bowlin – yes

Motion carried

- 11. [BTZC015-007] Motion to approve the minutes from the Regular Meeting held on Nov. 19, 2014.

Motion made by Mrs. Bowlin

Second by Mr. Fagan

Roll Call – Mr. Weeks – yes, Mr. Fagan – abstain, Mr. Pleso – yes, Mrs. Bowlin – yes

Motion carried

- 12. [BTZC015-008] Motion to approve the minutes from the Public Hearing held on Nov. 19, 2014.

Motion made by Mrs. Bowlin

Second by Mr. Pleso

Roll Call – Mr. Weeks – yes, Mr. Fagan – abstain, Mr. Pleso – yes, Mrs. Bowlin – yes

Motion carried

- 13. General: Open to the public questions comments (5 min. maximum time per individual) none

- 14. Discussion Topics:

- A. Zoning Inspector report(s)

Two Zoning Inspector reports were done in 2014, one in April and one in June.

- B. [BTZC015-009] Review Appendix A. Review the rates.

Motion made by Mr. Weeks to add a fee to Pavilions and Gazebos.

Second not made

Discussion – Mrs. Bowlin asked why change, Mr. Weeks thought was to be consistent with having fees for garages and accessory building.

Motion not carried

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- C. [BTZC015-010] Review Appendix C (revise Section 35, 37 and 28)
Motion made by Mrs. Bowlin
Second by Mr. Fagan
Roll Call – Mr. Weeks – yes, Mr. Fagan – yes, Mr. Pleso – yes, Mrs. Bowlin – yes
Motion Carried
- D. Review Appendices B, D F and H. No changes
- E. The following was tabled for discussion at this meeting.
To ensure that residents are aware that state laws regulate Exotic animals the Ohio Revised Code 935.01 which was signed into law on June 5, 2015 and specifies many species of animals that are not permitted in the state of Ohio. The Ohio Department of Agriculture is the administrative branch that enforces the law. This will be a new Section 38. Mr. Weeks will prepare this motion for February's agenda.
- F. [BTZC015-011] The following was tabled for discussion at this meeting.
Driveway bridges
Mr. Pleso made a motion to table this item for further study.
Second – Mrs. Bowlin
Roll Call – Mr. Weeks – yes, Mr. Fagan – yes, Mr. Pleso – yes, Mrs. Bowlin – yes
Motion Carried
- G. [BTZC015-012] The following was tabled for discussion at this meeting.
Review Appendix E, “Bristol Twp District Use Table”.
Mr. Weeks made a motion to table for further study
Second- Mr. Pleso
Discussion – Mr. McMonagle had concerns with this table. Mr. McMonagle please bring your concerns regarding this table to the February meeting.
Roll Call – Mr. Weeks –yes, Mr. Fagan – yes, Mr. Pleso – yes, Mrs. Bowlin – yes
Motion Carried
- H. [BTZC015-013] The following was tabled for discussion at this meeting.
Review Appendix G, “District Development Table”.
Motion made by Mrs. Bowlin to accept table as it is as no discrepancies have been found upon further study.
Second – Mr. Weeks

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Discussion – Mr. Webb will add a legend to the bottom of this page.

Roll Call – Mr. Weeks – yes, Mr. Fagan – yes, Mr. Pleso – yes, Mrs. Bowlin – yes

Motion Carried

- I. Review email from Trustee Doug Seemann concerning the Request to add an Addendum to the Bristol Township Comprehensive Plan.

Mr. Weeks shared the email from Mr. Seemann regarding his conversation with Trish at the Trumbull County Planning Commission. The list addresses how Bristol Zoning Commission resolved the zoning concerns from the plan dated November 2013. Mr. Webb said he would follow up to make sure a link is added.

- J. [BTZ015-014] Review email from Trustee Doug Seemann concerning Section 28 Swimming Pools.
Motion to table by Mr. Weeks
Second by Mr. Pleso
Discussion was held. Further study is needed.
Roll Call – Mr. Weeks – yes, Mr. Fagan – yes, Mr. Pleso – yes, Mrs. Bowlin – yes
Motion Carried
 - K. Review Section 40, Paragraph 9.
Mr. Weeks will find the street numbers for the February meeting.
 - L. Review Section 32, Paragraph 9
Mr. Weeks would like permit changed to zoning certificate. He will revise for February's meeting.
15. [BTZC015-015] Motion to adjourn made by Mrs. Bowlin at 8:00 PM
Second by Mr. Pleso
Roll Call – Mr. Weeks –yes, Mr. Fagan – yes, Mr. Pleso – yes, Mrs. Bowlin – yes
Motion Carried

Secretary, Carol Bowlin